

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
December 19, 2022

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Hedrington, Morse, Prentice, and Mayor Fitzgerald. Commissioner Adleman attended remotely.
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Tracy Patrick recorded the minutes
Department Heads in attendance:
WWTP Superintendent Jeff Reiningger
Street Superintendent Steve Haas
Police Chief Adam Truman
Fire Chief Jason Griffin
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director, Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Prentice made a motion to approve the agenda second by Commissioner Hedrington. Roll call vote showed 5 ayes.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

1. Commissioner Prentice made a motion to layover the Minutes of the Special Council Meeting held on November 11, 2022 and approve the Minutes of the Regular Council Meeting held on December 5, 2022, and approve the Minutes of the Special Council Meeting held on November 28, 2022. Commissioner Morse second the motion. Roll call vote showed 5 ayes.

REPORT OF OFFICERS:

1. Finance:
Commissioner Morse made a motion to approve the claims to be paid from December 3-16, 2022 in the amount of \$539,797.23. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.
2. Attorney Report:
Council discussed a possible fee reduction of Special Use Permit for 1020 Gardner Street. Attorney Sosnowski reviewed the property that consists of 2 parcels. The request is for a reduction in fees from owner, Chuck Persico. Mr. Persico is asking for an amendment to each Special Use Permit (SUP) that were previously approved to allow additional time to complete the conditions. The conditions of the SUP required paving and landscaping. Attorney Sosnowski said the required conditions of sidewalk and front parking paving have been completed. Mr. Persico is asking for an amendment to the SUP's conditions due to Covid and financial issues. Mr. Persico is requesting a reduction in fees. Each parcel has its own SUP and would require a fee of \$750.00 for each parcel. Administrator Hoppes said staff has met with Mr. Persico and is recommending approval for the waiver. Consensus from Council was to waive fees for each SUP.
3. Reports:
City Administrator Report and Staff Report

Accounts and Finance-Commissioner Ryan Adleman
Health & Public Safety-Commissioner Ken Morse
Streets & Public Improvement-Commissioner Brian Hedrington
Public Properties-Commissioner Courtney Prentice
Mayor-Tom Fitzgerald

ORDINANCES-FIRST READ:

- a. Commissioner Morse made a motion to approve Ordinance 2722 adopting the 2022 Combined Supplemental Budget and Budget Transfer Ordinance. Commissioner Hedrington second the motion. Roll call vote showed 5 ayes.
After item c under Ordinances-First Read when the motion was made to return to item a., Commissioner Hedrington made a motion to waive laying over and move to the second reading Ordinance 2722. Commissioner Morse seconded the motion. Roll call vote showed 5 ayes. Commissioner Prentice made a motion to approve the Ordinance 2722 seconded by Commissioner Morse. Roll call vote showed 5 ayes.
- b. Commissioner Hedrington made a motion to approve the first read of Ordinance 2723 amending Section 38-112 Inspections of Chapter 38 Fire Prevention and Protection of the city's Code of Ordinances Passing Charges for Third-Party Inspections and Plan Review to Developers. Commissioner Prentice seconded the motion. Fire Chief, Jason Griffin said this is the final process for the Fire Safety Consultants, Inc. (FSCI). Billing for any services will go directly to the Company, not the City. Roll call vote showed 5 ayes.
- c. Commissioner Morse made a motion to approve the first read of Ordinance 2724 approving a Borrowing Resolution and Credit Card Application. Commissioner Adleman seconded the motion. Clerk Patrick explained the City is changing its Credit Card to a different institution. The Borrowing Resolution is required to be approved as part of the application. Clerk Patrick said the item will also need to be waived for laying over and immediately moved for the second read so that the application does not need to be resubmitted due to timing requirements by the bank. Commissioner Prentice made a motion to waive and move to the second reading Ordinance 2724. Commissioner Morse seconded the motion. Roll call vote showed 4 ayes and 1 abstain by Commissioner Adleman. Commissioner Hedrington made a motion to approve the ordinance seconded by Commissioner Morse. Roll call vote showed 5 ayes.
Commissioner Morse made a motion to return to item a. Commissioner Prentice second the motion.

RESOLUTIONS:

- a. Commissioner Hedrington made a motion to approve Resolution 6393 Transfers from General Fund to Other Funds. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.
- b. Commissioner Morse made a motion to approve Resolution 6394 approving the Publication Notice and Bid Document for purchase of 2023 Chevrolet Silverado 1500. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.
- c. Commissioner Hedrington made a motion to approve Resolution 6395 an agreement with Rockford Appraisal Services for the appraisal of 317 Burr Oak at a cost of \$450.00. Commissioner Morse second the motion. Roll call vote showed 5 ayes.
- d. Commissioner Morse made a motion to approve Resolution 6396 regarding the renewal of the City's Risk Management Insurance Police with Arthur J Gallagher. Commissioner Prentice second the motion. Clerk Patrick reviewed the renewal rates. Roll call vote showed 5 ayes.
- e. Commissioner Hedrington made a motion to approve Resolution 6397 approving an agreement with First Net Services. Commissioner Prentice second the motion. Administrator Hoppes said the agreement is a trial agreement to try out services with AT&T. Roll call vote showed 5 ayes.

- f. Commissioner Morse made a motion to approve Resolution 6398 approving an Interagency Agreement with Youth Services Network, Inc. and the City of South Beloit. Commissioner Prentice second the agreement. Roll call vote showed 5 ayes.
- g. Commissioner Morse made a motion to approve Resolution 6399 approving a Contract with Elite Cleaning for cleaning services for City Hall and the Police Department. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.
- h. Commissioner Hedrington made a motion to approve Resolution 6400 regarding pay raises for certain employees of the City of South Beloit. Commissioner Morse second the motion. Roll call vote showed 5 ayes.
- i. Commissioner Adleman made a motion to approve Resolution 6401 authorizing an emergency purchase of 3 sets of Ball Bearing SPAANS Babcock for the WWTP Screw Pumps at a cost of \$15,000.00. Commissioner Prentice second the motion. WWTP Superintendent, Jeff Reininger explained the issue with the ball bearings at the plant and the urgent need to replace them. Roll call vote showed 5 ayes.

NEW BUSINESS:

- a. Commissioner Hedrington made a motion to approve the release Request for Proposals for Auditing Services. Commissioner Prentice second the motion. Finance Director, Don Elliott said the current auditors declined an extension for services. The primary issues is the required single audit. This complicates the audit. There is concern regarding the lateness of putting the audit out for bids. Roll call vote showed 5 ayes.

MISCELLANEOUS
LICENSES & PERMITS:

- 1. RLE's f/y 2022:
 - a. Monica Badillo-Everett's
 - b. Jenna Costana-Everett's
 - c. Tiffany Cutler-FasMart #5232
 - d. Amanda Effler-Bravo Pizza
 - e. Dashayla Evans-FasMart #5232
 - f. Matthew Freeman-FasMart #5156
 - g. Jason Hallstrom-FasMart #5232
 - h. Kerri Hotchkiss-Bravo Pizza
 - i. April Lamm-Everett's
 - j. Whitney Madru-FasMart #5156
 - k. Candy Markin-Everett's
 - l. Richard Stoltz-Everett's
 - m. Stacie Taylor-Everett's
 - n. Melinda Troxel-Everett's
 - o. Ronda Yarbrough-Everett's

Commissioner Hedrington made a motion to approve all licenses second by Commissioner Prentice. Roll call vote showed 5 ayes.

- 2. RLE's f/y 2023:
 - a. Dorine Emmens-Victory Slots & Bar
 - b. Laura Fosburgh-Victory Slots & Bar
 - c. Tanya Hanson-Palpable of Beloit
 - d. DeDe Herwig-Road Ranger #205
 - e. Jean Lannfeld-Quick N Save
 - f. Dawn Lowden-Road Ranger #205
 - g. Anna Maggard-South Beloit Food & Liquor
 - h. Tracy Miller-Magic Slots
 - i. Allison Totten-Road Ranger #205

- j. Glayden Wahler-Bravo Pizza
- k. Michelle Weber-Hidden Creek Estates
- l. Nathanael Weber-Hidden Creek Estates
- m. Evan White-Road Ranger #205
- n. Grace White-Hidden Creek Estates
- o. Meri-Kaye Young-Road Ranger #2-5

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EXECUTIVE SESSION:

At 6:06 pm on a motion made by Commissioner Prentice second by Commissioner Morse the council approved going into Executive Session. The purpose of Executive Session is to:

- 1. Discuss personnel as provided by 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act

RECONVENE TO OPEN SESSION:

At 6:40 pm

ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

ORDINANCES-SECOND READ:

- 2. Commissioner Adleman made a motion to approve Ordinance 2720 amending Chapter 2-Administration, Article IV-Departments, Division 5-Streets and Public Improvements, Subdivision I-In General of the City of South Beloit Code of Ordinances to create the position of Street Supervisor. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 nay by Commissioner Hedrington.

ADJOURN:

At 6:42 pm on a motion made by Commissioner Morse second by Commissioner Hedrington. Voice vote carried the motion.

Mayor

City Clerk

Approved: