

9. Persons responsible for implementation or coordination of Stormwater Management Program:

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Area of Responsibility: Records/Information Distribution

Name: Jeff Reininger Title: Public Works Superintendent Phone: 815-389-3475

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Area of Responsibility: Streets & Storm Maintenance / Storm Sewer System Monitoring

Name: Mike Davenport Title: Fire Chief Phone: 815-389-3097

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Area of Responsibility: Spill Containment

Name: Seth Gronewold Title: City Engineer - Fehr Graham Phone: 815-394-4700

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Area of Responsibility: Technical Support

Name: Dennis Anthony, CPESC Title: Winnebago County - SWCD Phone: 815-965-2392

Email: danthonyswcd@comcast.net

Area of Responsibility: Erosion Control / Stormwater Runoff Monitoring Assistance

Part II. Best Management Practices (include shared responsibilities) which have been implemented or are proposed to be implemented in the MS4 area:

A. Public Education and Outreach

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

A.1 Distributed Paper Material

Brief Description of BMP:

Distribution of educational materials to the community/developers about the impacts of stormwater discharges and green infrastructure strategies via. literature handouts and educational materials/links on City website.

Measurable Goals, including frequencies:

Available educational materials at City Hall and on City website for the public (restock handouts as needed). Distribute educational materials to the community/developers as part of the site plan review process.

Milestones:

Go to Additional Pages

Year 1:

Update handouts/educational materials/website as appropriate and make available to the public at City Hall. Distribute to developers during the planning phase of site development.

Year 2:

Update handouts/educational materials/website as appropriate and make available to the public at City Hall. Distribute to developers during the planning phase of site development.

Year 3:

Update handouts/educational materials/website as appropriate and make available to the public at City Hall. Distribute to developers during the planning phase of site development.

Year 4:

Update handouts/educational materials/website as appropriate and make available to the public at City Hall. Distribute to developers during the planning phase of site development.

Year 5:

Update handouts/educational materials/website as appropriate and make available to the public at City Hall. Distribute to developers during the planning phase of site development.

- A.2 Speaking Engagement
- A.3 Public Service Announcement

Brief Description of BMP:

A public meeting will be held to inform the public about the MS4 program.

Measurable Goals, including frequencies:

Allow for annual face to face interaction with the public so that questions can be asked and answered as they relate to the MS4 program.

Milestones:

Year 1:

Hold a public meeting to inform the public about the MS4 program.

Year 2:

Hold a public meeting to inform the public about the MS4 program.

Year 3:

Hold a public meeting to inform the public about the MS4 program.

Year 4:

Hold a public meeting to inform the public about the MS4 program.

Year 5:

Hold a public meeting to inform the public about the MS4 program.

Go to Additional Pages

- A.4 Community Event
- A.5 Classroom Education Material
- A.6 Other Public Education

B.Public Participation/Involvement

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

- B.2 Educational Volunteer
- B.3 Stakeholder Meeting
- B.4 Public Hearing
- B.5 Volunteer Monitoring

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

Increase public involvement and participation through volunteer programs, storm drain marking, stream cleanup programs and other local organizations.

Measurable Goals, including frequencies:

Once every year - assist in the organization and oversight of a Community Care Work Day in which stream cleanup and storm drain stenciling are performed by volunteers and City staff.

Milestones:

Year 1:

Assist in the organization and oversight of a Community Care Work Day with Keep Northern Illinois Beautiful and other local volunteers. Document the miles of each stream covered during cleanup activities. Document the number of storm drains stenciled during the Work Day (try to complete a minimum of 15). Continue to restore storm drain stenciling in those areas that had been stenciled in years prior.

Year 2:

Assist in the organization and oversight of a Community Care Work Day with Keep Northern Illinois Beautiful and other local volunteers. Document the miles of each stream covered during cleanup activities. Document the number of storm drains stenciled during the Work Day (try to complete a minimum of 15). Continue to restore storm drain stenciling in those areas that had been stenciled in years prior.

Year 3:

Assist in the organization and oversight of a Community Care Work Day with Keep Northern Illinois Beautiful and other local volunteers. Document the miles of each stream covered during cleanup activities. Document the number of storm drains stenciled during the Work Day (try to complete a minimum of 15). Continue to restore storm drain stenciling in those areas that had been stenciled in years prior.

Year 4:

Assist in the organization and oversight of a Community Care Work Day with Keep Northern Illinois Beautiful and other local volunteers. Document the miles of each stream covered during cleanup activities. Document the number of storm drains stenciled during the Work Day (try to complete a minimum of 15). Continue to restore storm drain stenciling in those areas that had been stenciled in years prior.

Year 5:

Assist in the organization and oversight of a Community Care Work Day with Keep Northern Illinois Beautiful and other local volunteers. Document the miles of each stream covered during cleanup activities. Document the number of storm drains stenciled during the Work Day (try to complete a minimum of 15). Continue to restore storm drain stenciling in those areas that had been stenciled in years prior.

Go to Additional Pages

- B.6. Program Involvement
- B.7 Other Public Involvement

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

Increase public involvement and participation through establishing an email and phone contact information for reporting stormwater-related issues on the City's website and assisting in the coordination of medicine drop-off drives.

Measurable Goals, including frequencies:

Establish and update as needed an email and phone contact on the City's website for the public to report stormwater-related issues. Assist in the coordination of medicine drop-off drives with Illinois American Water and Keep Northern Illinois Beautiful.

Milestones:

Year 1:

Coordinate with Illinois American Water and Keep Northern Illinois Beautiful in the establishment of a medicine drop-off drive. Containers to be located at the Police Department. Document the amount of medicine collected and properly disposed of every year. Establish a hotline on the City's website for the public to notify the City of any stormwater-related issues. Document the number of complaints received per year.

Year 2:

Coordinate with Illinois American Water and Keep Northern Illinois Beautiful in the establishment of a medicine drop-off drive. Containers to be located at the Police Department. Document the amount of medicine collected and properly disposed of every year. Establish a hotline on the City's website for the public to notify the City of any stormwater-related issues. Document the number of complaints received per year.

Year 3:

Coordinate with Illinois American Water and Keep Northern Illinois Beautiful in the establishment of a medicine drop-off drive. Containers to be located at the Police Department. Document the amount of medicine collected and properly disposed of every year. Establish a hotline on the City's website for the public to notify the City of any stormwater-related issues. Document the number of complaints received per year.

Year 4:

Coordinate with Illinois American Water and Keep Northern Illinois Beautiful in the establishment of a medicine drop-off drive. Containers to be located at the Police Department. Document the amount of medicine collected and properly disposed of every year. Establish a hotline on the City's website for the public to notify the City of any stormwater-related issues. Document the number of complaints received per year.

Year 5:

Coordinate with Illinois American Water and Keep Northern Illinois Beautiful in the establishment of a medicine drop-off drive. Containers to be located at the Police Department. Document the amount of medicine collected and properly disposed of every year. Establish a hotline on the City's website for the public to notify the City of any stormwater-related issues. Document the number of complaints received per year.

[Go to Additional Pages](#)

C. Illicit Discharge Detection and Elimination

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

- C.1 Sewer Map Preparation (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Continue to update the City's storm sewer maps and incorporate maps into WinGIS.

Measurable Goals, including frequencies:

Update storm sewer maps as needed. Incorporate storm sewer maps into WinGIS.

Milestones:

Year 1:

Update storm sewer maps and WinGIS as needed.

Year 2:

Update storm sewer maps and WinGIS as needed.

Year 3:

Update storm sewer maps and WinGIS as needed.

Year 4:

Update storm sewer maps and WinGIS as needed.

Year 5:

Update storm sewer maps and WinGIS as needed.

Go to Additional Pages

- C.2 Regulatory Control Program
- C.3 Detection/Elimination Prioritization Plan (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Further develop and enforce the existing Illicit Discharge Detection and Elimination (IDDE) Program. The program will include a plan for detection and addressing non-storm water discharges, including illegal dumping. In addition, the program will outline procedures for the education of City employees and staff of the hazards associated with illegal discharges and improper disposal of waste and the requirements and mechanisms for reporting such discharges.

Measurable Goals, including frequencies:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge.

Milestones:

Year 1:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge.

Year 2:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge.

Year 3:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge. Page 7 of 24

Year 4:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge.

Year 5:

Further develop and enforce the existing IDDE Program. City staff to document continuing education procedures and instances when an illicit discharge is detected along with the procedures taken to address the illicit discharge.

Go to Additional Pages

- C.4 Illicit Discharge Tracing Procedures
- C.5 Illicit Source Removal Procedures
- C.6 Program Evaluation and Assessment
- C.7 Visual Dry Weather Screening (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Visual inspections of City outfalls during dry weather to detect potential illicit discharges into the City storm sewer system.

Measurable Goals, including frequencies:

Annual, dry weather survey of storm sewer system outfalls to identify non-storm water flows. Areas of with suspicious discharges shall be investigated with televising equipment to determine the source. Document survey results.

Milestones:

Year 1:

Dry weather screening of storm drain system outfalls conducted annually. Suspected illicit discharges shall be investigate by utilizing a video camera where possible. Address any illicit discharges as outlined in City's illicit discharge ordinance.

Year 2:

Dry weather screening of storm drain system outfalls conducted annually. Suspected illicit discharges shall be investigate by utilizing a video camera where possible. Address any illicit discharges as outlined in City's illicit discharge ordinance.

Year 3:

Dry weather screening of storm drain system outfalls conducted annually. Suspected illicit discharges shall be investigate by utilizing a video camera where possible. Address any illicit discharges as outlined in City's illicit discharge ordinance.

Year 4:

Dry weather screening of storm drain system outfalls conducted annually. Suspected illicit discharges shall be investigate by utilizing a video camera where possible. Address any illicit discharges as outlined in City's illicit discharge ordinance.

Year 5:

Dry weather screening of storm drain system outfalls conducted annually. Suspected illicit discharges shall be investigate by utilizing a video camera where possible. Address any illicit discharges as outlined in City's illicit discharge ordinance.

Go to Additional Pages

- C.8 Pollutant Field Testing
- C.9 Public Notification
- C.10 Other Illicit Discharge Controls (You may need to go to the next page to fill in this information)

To the extent allowable under state or local law, prohibit non-storm water discharges into the storm sewer system through ordinance, or other regulatory mechanism. The ordinance shall implement enforcement procedures and actions, including enforceable requirements for the prompt reporting to the MS4 of releases, spills and other unpermitted discharges to the storm sewer system.

Measurable Goals, including frequencies:

Review and update City's stormwater ordinances annually as needed.

Milestones:

Year 1:

Review and update City's stormwater ordinances annually as needed.

Year 2:

Review and update City's stormwater ordinances annually as needed.

Year 3:

Review and update City's stormwater ordinances annually as needed.

Year 4:

Review and update City's stormwater ordinances annually as needed.

Year 5:

Review and update City's stormwater ordinances annually as needed.

Go to Additional Pages

D. Construction Site Runoff Control

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

[Empty box for Qualifying Local Programs]

D.1 Regulatory Control Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Revise/update Erosion & Sediment Control Ordinance as needed in order to properly require adequate erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under state or local law.

Measurable Goals, including frequencies:

Revise/update current Ordinance if needed and review annually.

Milestones:

Year 1:

Revise/update current Ordinance if needed and review annually.

Year 2:

Revise/update current Ordinance if needed and review annually.

Year 3:

Revise/update current Ordinance if needed and review annually.

Year 4:

Revise/update current Ordinance if needed and review annually.

Year 5:

Go to Additional Pages

D.2 Erosion and Sediment Control BMPs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Require developers to implement appropriate erosion and sediment control BMP's, including green infrastructure storm water management techniques where appropriate and practicable.

Measurable Goals, including frequencies:

Review site plans for compliance with applicable BMP's as part of the building permit process with the Winnebago County Building Department. Document site plan reviews.

Milestones:

Year 1:

Review site plans for appropriate erosion and sediment control BMP's as part of the building permit process. Building permits shall not be issued until acceptable BMP's are proposed.

Year 2:

Review site plans for appropriate erosion and sediment control BMP's as part of the building permit process. Building permits shall not be issued until acceptable BMP's are proposed.

Year 3:

Review site plans for appropriate erosion and sediment control BMP's as part of the building permit process. Building permits shall not be issued until acceptable BMP's are proposed.

Year 4:

Review site plans for appropriate erosion and sediment control BMP's as part of the building permit process. Building permits shall not be issued until acceptable BMP's are proposed.

Year 5:

Review site plans for appropriate erosion and sediment control BMP's as part of the building permit process. Building permits shall not be issued until acceptable BMP's are proposed.

Go to Additional Pages

D.3 Other Waste Control Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Establish requirements for construction site operators to control waste at the construction site that may cause adverse impacts to water quality.

Measurable Goals, including frequencies:

Annual review of requirements and update procedure as needed. Enforce requirements as part of site inspection process.

Milestones:

Year 1:

Annually review procedures and requirements and update as needed. Enforce requirements.

Year 2:

Annually review procedures and requirements and update as needed. Enforce requirements.

Year 3:

Annually review procedures and requirements and update as needed. Enforce requirements.

Year 4:

Annually review procedures and requirements and update as needed. Enforce requirements.

Year 5:

Annually review procedures and requirements and update as needed. Enforce requirements.

Go to Additional Pages

D.4 Site Plan Review Procedures (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Establish procedures which incorporate consideration of potential water quality impacts and review of individual pre-construction site plans to ensure consistency with local sediment and erosion control ordinances. In addition, allow for procedures for receipt and consideration of information by the public. Require all regulated construction sites to have a storm water pollution prevention plan that meets the requirements of the NPDES permit No. ILR10.

Measurable Goals, including frequencies:

Review and revise (as needed) site plan procedures as outlined in City Ordinances. Annually review City Ordinances and revise/update as needed.

Milestones:

Year 1:

Annual review of procedures and revise/update as needed.

Year 2:

Annual review of procedures and revise/update as needed.

Year 3:

Annual review of procedures and revise/update as needed.

Year 4:

Annual review of procedures and revise/update as needed.

Year 5:

Annual review of procedures and revise/update as needed.

Go to Additional Pages

D.5 Public Information Handling Procedures
 D.6 Site Inspection/Enforcement Procedures (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Establish procedures for site inspections and enforcement of control measures as required in the local erosion and sediment control ordinance.

Measurable Goals, including frequencies:

Establish procedures for routine site inspections and enforcement of control measures. Review and update procedures annually.

Milestones:

Year 1:

Perform routine site inspections and enforce control measures.

Year 2:

Perform routine site inspections and enforce control measures.

Year 3:

Perform routine site inspections and enforce control measures.

Year 4:

Perform routine site inspections and enforce control measures.

Perform routine site inspections and enforce control measures.

Go to Additional
Pages

D.7 Other Construction Site Runoff Controls

Qualifying Local Programs:

[Empty box for Qualifying Local Programs]

Measurable Goals (include shared responsibilities)

- E.1 Community Control Strategy
- E.2 Regulatory Control Program

Brief Description of BMP:

Utilize ordinances or other regulatory mechanisms to address post-construction runoff to the extent allowable under state or local law. Require all regulated construction sites to have post-construction management plans that meets or exceeds the requirements of Section IV (D)(2)(b) of the NPDES permit No. ILR10 including management practices, controls and other provisions at least as protective as the requirements contained in the Illinois Urban Manual, latest edition.

Measurable Goals, including frequencies:

Annual review of current City Ordinances to determine if they include provisions to satisfy this BMP; otherwise revise and update as necessary.

Milestones:

Year 1:

Annual review of requirements as part of the City's Storm Water Management Plan review.

Year 2:

Annual review of requirements as part of the City's Storm Water Management Plan review.

Year 3:

Annual review of requirements as part of the City's Storm Water Management Plan review.

Year 4:

Annual review of requirements as part of the City's Storm Water Management Plan review.

Year 5:

Annual review of requirements as part of the City's Storm Water Management Plan review.

Go to Additional Pages

- E.3 Long Term O & M Procedures (You may need to go to the next page to fill in this information)

Further develop the operation and maintenance program for Public Works staff to help minimize the amount of pollutants from the public right-of-way. The program includes education and training for employees.

Measurable Goals, including frequencies:

Continue routine street sweeping and inlet cleaning schedules. Street sweep a minimum of 500 miles of roadway and clean a minimum of 25 inlets annually. Provide training/education opportunities for employees.

Milestones:

Year 1:

Update operation and maintenance program, including opportunities for employee training and/or education.

Year 2:

Update an operation and maintenance program, including opportunities for employee training and/or education.

Year 3:

Update an operation and maintenance program, including opportunities for employee training and/or education.

Year 4:

Update an operation and maintenance program, including opportunities for employee training and/or education.

Year 5:

Update an operation and maintenance program, including opportunities for employee training and/or education.

[Go to Additional Pages](#)

E.4 Pre-Construction Review of BMP Designs (You may need to go to the next page to fill in this information)

Site plan review process to address and minimize storm water runoff from new development and redevelopment projects larger than one acre. Review of strategies that include a combination of structural and/or non-structural BMP's that may reduce pollutants, volume and velocity of storm water.

Measurable Goals, including frequencies:

Perform site plan reviews of developments as part of the building permit process. Plan reviews should address the minimization of storm water runoff as allowed by Ordinance and the use of both structural and/or non-structural BMP's.

Milestones:

Year 1:

Perform site plan reviews. Site plans over 1 acres will require the owner to obtain an ILR10 permit for construction. The City shall review the site plan for BMP's and also the SWPPP.

Year 2:

Perform site plan reviews. Site plans over 1 acres will require the owner to obtain an ILR10 permit for construction. The City shall review the site plan for BMP's and also the SWPPP.

Year 3:

Perform site plan reviews. Site plans over 1 acres will require the owner to obtain an ILR10 permit for construction. The City shall review the site plan for BMP's and also the SWPPP.

Year 4:

Perform site plan reviews. Site plans over 1 acres will require the owner to obtain an ILR10 permit for construction. The City shall review the site plan for BMP's and also the SWPPP.

Year 5:

Perform site plan reviews. Site plans over 1 acres will require the owner to obtain an ILR10 permit for construction. The City shall review the site plan for BMP's and also the SWPPP.

Go to Additional Pages

E.5 Site Inspections During Construction (You may need to go to the next page to fill in this information)

Periodic review of construction sites during construction activity to ensure that the owner is complying with proposed BMP's and all local Sediment and Erosion Control requirements.

Measurable Goals, including frequencies:

Periodic site visits to observe BMP's and verify that they are working as intended. If site is over 1 acre, view copies of inspection reports from owner and verify that they are complying with their SWPPP and ILR10 permit.

Milestones:

Year 1:

Periodic site visits during construction activities to sites larger than 1 acre. Periodic site visits during construction activity to site less than 1 acre.

Year 2:

Periodic site visits during construction activities to sites larger than 1 acre. Periodic site visits during construction activity to site less than 1 acre.

Year 3:

Periodic site visits during construction activities to sites larger than 1 acre. Periodic site visits during construction activity to site less than 1 acre.

Year 4:

Periodic site visits during construction activities to sites larger than 1 acre. Periodic site visits during construction activity to site less than 1 acre.

Year 5:

Periodic site visits during construction activities to sites larger than 1 acre. Periodic site visits during construction activity to site less than 1 acre.

Go to Additional Pages

- E.6 Post-Construction Inspections
- E.7 Other Post-Construction Runoff Controls

F. Pollution Prevention/Good Housekeeping

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

- F.1 Employee Training Program (You may need to go to the next page to fill in this information)

Provide adequate educational materials and/or training to City staff, which is designed to reduce the discharge of pollutants.

Measurable Goals, including frequencies:

Annually provide adequate educational materials and/or training to City staff.

Milestones:

Year 1:

Annually provide education materials and/or training to City staff. Update/revise materials per year as needed.

Year 2:

Annually provide education materials and/or training to City staff. Update/revise materials per year as needed.

Year 3:

Annually provide education materials and/or training to City staff. Update/revise materials per year as needed.

Year 4:

Annually provide education materials and/or training to City staff. Update/revise materials per year as needed.

Year 5:

Annually provide education materials and/or training to City staff. Update/revise materials per year as needed.

Go to Additional Pages

- F.2 Inspection and Maintenance Program
- F.3 Municipal Operations Storm Water Control
- F.4 Municipal Operations Waste Disposal (You may need to go to the next page to fill in this information)

Brief Description of BMP:

Maintain hazardous waste spill response and prevention program with coordination from the Fire/Police Departments. Maintain standard procedure for storage and proper disposal of street sweepings.

Measurable Goals, including frequencies:

Maintain plans for hazardous waste spills and the proper storage/disposal of street sweepings. Review and update the plans, if needed, annually.

Milestones:

Year 1:

Review and update plans for hazardous waste spills and the proper storage/disposal of street sweepings.

Year 2:

Review and update plans for hazardous waste spills and the proper storage/disposal of street sweepings.

Year 3:

Review and update plans for hazardous waste spills and the proper storage/disposal of street sweepings.

Year 4:

Review and update plans for hazardous waste spills and the proper storage/disposal of street sweepings.

Year 5:

Review and update plans for hazardous waste spills and the proper storage/disposal of street sweepings.

Go to Additional Pages

- F.5 Flood Management/Assess Guidelines

Part III. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fines and imprisonment.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony (415 ILCS 5/44 (h)).

Tracy Patrick

City Clerk

 Authorized Representative Name

 Title

 Date

 Authorized Representative Signature

You may complete this form online and save a copy locally before printing and signing the form. It should then be sent to:

Illinois Environmental Protection Agency
 Bureau of Water
 Division of Water Pollution Control
 Attn: Permit Section
 P.O. Box 19276
 1021 North Grand Avenue East
 Springfield, IL 62794-9276

Additional Info - Page 1

A. Public Education and Outreach

BMP Number _____

Add Another BMP

Delete Last Entry

Additional Info - Page 2

B. Public Participation/Involvement

BMP Number

Add Another BMP

Delete Last Entry

Additional Info - Page 3

C. Illicit Discharge Detection and

BMP Number _____

Add Another BMP

Delete Last Entry

Additional Info - Page 4

D. Construction Site Runoff Control

BMP Number

Add Another BMP

Delete Last Entry

Additional Info - Page 5

E. Post-Construction Runoff Control

BMP Number

Add Another BMP

Delete Last Entry

Additional Info - Page 6

F. Pollution Prevention/Good

BMP Number

Add Another BMP

Delete Last Entry