

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
NOVEMBER 18, 2013

CALL TO ORDER: 6:00 pm, Council Chambers, City Hall by Mayor Duffy.

ROLL CALL: Present & answering to roll call were Commissioners Barber, Chambers, LaMendola, Schoonover, and Mayor Duffy.
City Attorney Roxanne Sosnowski was present.
City Clerk Tracy Patrick recorded the minutes.
Department Heads in attendance:
Fire Chief Ken Morse
Police Chief Dean Stiegemeier
Public Works Dept Jeff Reininger

PLEDGE OF ALLEGIANCE: Led by Mayor Duffy and recited by all members present.

APPROVE AGENDA: Commissioner Schoonover made a motion to approve the agenda. Commissioner Chambers second the motion. Roll call vote showed 5 ayes.

PUBLIC COMMENT: Ilah Tinder commented on the time it takes to process arrests in Winnebago County when someone is arrested in South Beloit and asked why South Beloit does not have the funds available to process arrests in South Beloit before transporting the person to Winnebago County. She feels if they were able to be processed before going to Winnebago County it would shorten the time a person would have to spend waiting.

APPROVAL OF MINUTES: Commissioner Chambers made a motion to approve the minutes of the Regular Council Meeting held on November 4, 2013. Commissioner Barber second the motion. Roll call vote showed 4 ayes and 1 abstain by Commissioner LaMendola.

Commissioner Schoonover made a motion to approve the minutes of the Public Hearing held on November 14, 2013. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

REPORT OF OFFICERS: Commissioner Chambers made a motion to approve claims to be paid from November 2-15, 2013 in the amount of \$245,239.45. Commissioner Schoonover second the motion. Roll call vote showed 5 ayes..

Finance

Don Elliott

Monthly Reports:

Fire Department

Police Department

Public Works Department

Commissioners Reports:

Accounts & Finance-Commissioner Alice Schoonover

Health & Public Safety-Commissioner Linda Chambers

Streets & Public Improvements-Commissioner Donald Barber

Public Properties-Commissioner John LaMendola

Engineer's Report:

Jim Kroeplin from McMahan Engineers provided Council with 2 memos from Nick Arps regarding the 2013 Sanitary Sewer Improvements. The first memo included a timeline with the IEPA's low-interest program to assist in funding a portion of the project. The second memo explained the two remaining phases of the project and stated the first phase which consists of public improvements is anticipated to begin in December 2013 or January 2014. The second phase of the project which will affect residents must be completed by May 31, 2015. The City will hold a Public Meeting once the first phase is completed regarding private laterals.

FOIA Report:

City Clerk:

<u>Requestor</u>	<u>Date</u>	<u>Information requested:</u>
Hinshaw Consulting	11-07-13	<ol style="list-style-type: none"> 1. The Waste Water Department's actual expenses for the previous 2 fiscal years including a breakdown of operating expenses verses capital costs and identifying any reserves. 2. The Waste Water Department's current fiscal year budget including a breakdown of operating expenses verses capital costs and identifying any reserves. 3. The Waste Water Department's future plans with regard to its sanitary district plant including but not limited to, plans to increase capacity or other capital improvements and anticipated costs associated therewith. 4. Copies of any EPA or IEPA violations issued to the Department in the previous five (5) fiscal years. 5. A breakdown of the Department's total revenues over the previous two (2) fiscal years broken down by residential and commercial users. 6. A list of the Department's top ten (10) non-residential customers in fiscal year 2013 (or the most recent full fiscal year), the amount each of these customers paid the Department for service in fiscal year 2013 (or the most recent full fiscal year), and the respective amount of wastewater discharge the Department handled for each of these individual customers. 7. A copy of the City's previous two years audits.
Attorney David Black on Behalf of Ilah Tinder	11-8-13	<p>Info regarding the "Jaws of Life"</p> <ol style="list-style-type: none"> 1. If the tool was not new, its approximate age. 2. Copies of the minutes from the City Council or Council Committee(s) where action was taken on the purchase. 3. If bids were solicited, copies of the solicitation, to whom it was sent, and any and all bids received. 4. Who it was purchased from and at what cost.
Municipal Billing	11-8-13	<ol style="list-style-type: none"> 1. A copy of Ambulance Services Billing/Collections Contract.
Nick Yoss	11-11-13	<ol style="list-style-type: none"> 1. Snow plow bidders list 2013.

UNFINISHED BUSINESS: There was discussion regarding hiring a part time Community Service Officer for the Police Department. Chief Stiegemeier reviewed the proposed request for the position. The Police Department budget was discussed as well as the number of staff previously and currently in the Department. There was further discussion regarding if the position would be for a Community Service Officer or a Code Enforcement Officer. It was determined that Council would need to know where the funds would come from and which position would be approved. Commissioner Chambers made a motion to layover and move this item as well as Item 1 l. regarding Ordinance 1974 Amending the Code hearing Division Section 34-135 and amending Chapter 2 Administration adding Division 5 code Enforcement Officer Section 2-171 of the City of South Beloit Code of Ordinances to be an item for discussion at the next Committee of the Whole meeting scheduled for December 12, 2013. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

NEW BUSINESS: Commissioner Barber made a motion to approve the request from Arvel Eldridge to waive penalty charges in the amount of \$8,883.57 from a previous tenant's unpaid sewer bill. Commissioner Schoonover second the motion. Roll call vote showed 5 ayes.

Commissioner Chambers made a motion to approve the request from Ann Saddler to waive penalty charges in the amount of \$921.81 from a previous unpaid sewer bill. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

Commissioner Schoonover made a motion to approve Ordinance 1972 Approving a Class A, E, G, H, J Liquor License for JNT Anguilm LLC d/b/a White Bear Tavern and Grille. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

Commissioner Barber made a motion to approve the purchase of Lifepak Batteries and Chargers for the Fire Department from Physio-Control Inc in the amount of \$3,422.50. Commissioner Chambers second the motion. Roll call vote showed 5 ayes.

Commissioner Schoonover made a motion to layover the payment to Fehr Graham Engineering & Environmental for Engineering Services in the amount of \$1,662.00 until the next Regular Council meeting to be held on December 2, 2013. Commissioner Chambers second the motion. Roll call vote showed 5 ayes.

Commissioner Chambers made a motion to approve hiring a full time Police Officer for the Police Department with a conditional offer of employment. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

Commissioner Barber made a motion to approve Resolution 5672 Authorizing the Mayor of the City of South Beloit to sign documents related to the application for the Illinois Housing Development Authority (IHDA) Grant for the rehabilitation of single family owner occupied homes for a cost not to exceed \$280,000.00. Commissioner Schoonover second the motion. Roll call vote showed 5 ayes.

Commissioner LaMendola made a motion to approve Resolution 5673 Authorizing the Mayor of the City of South Beloit to execute a Memorandum of Understanding with Axium Foods. Commissioner Chambers second the motion. Roll call vote showed 5 ayes.

Commissioner LaMendola made a motion to approve Ordinance 1973 Amending Wastewater Service Charges for Industrial Customers. Commissioner Schoonover second the motion. Roll call vote showed 5 ayes.

Commissioner Barber made a motion to approve Resolution 5674 Awarding a Snow Removal Contract for year 2013-2014 winter season to Executive Lawn Service pending proper Insurance provided is verified. Commissioner Schoonover second the motion. Roll call vote showed 5 ayes.

Commissioner Schoonover made a motion to layover Resolution 5675 Authorizing the Mayor of the City of South Beloit to execute a grant agreement in the amount of \$25,000.00 for State Planning Research Funds from SLATS for a study on bike path connections in Northern Illinois. Commissioner Chambers second the motion. Roll call vote showed 5 ayes.

The change that was implemented to the Employee Handbook last year which exempted Department Heads from the ability to sell back up to 5 days of vacation was discussed. The current benefit applies to regular non union employees allowing them to either sell back up to 5 days of vacation or carry forward up to 5 vacation days if the employee has unused vacation however; Department Heads were exempted from being allowed to sell back up to 5 days of vacation. The original handbook provision included the Department Heads to be able to choose from either benefit also. After discussion, Council directed Attorney Sosnowski to draft a change to the handbook to be presented at the next Regular Council meeting that would include Department Heads to have the ability to either sell back up to 5 days (40 hours) of unused vacation or carry forward up to 5 days (40 hours) of vacation. Any additional hours will be lost.

MISCELLANEOUS

LICENSES & PERMITS:

Video Gaming:

Baars Five Star

Commissioner LaMendola made a motion to approve second by Commissioner Barber. Roll call vote showed 5 ayes.

EXECUTIVE SESSION:

At 7:52 pm on a motion made by Commissioner Chambers second by Commissioner Barber. Roll call vote showed 5 ayes.

The purpose for Executive Session is to:

1. Discuss litigation as provided by 5 ILCS 120/2 (c) (11) of the Illinois Open Meetings Act.

RECONVENE TO

OPEN SESSION:

At 8:45 pm. Roll call showed all members present.

ORDER OF BUSINESS:

None

NEW BUSINESS:

Commissioner Schoonover made a motion to approve Resolution 5676 Authorizing the Mayor of the City of South Beloit to execute a Settlement Agreement and a Recapture Agreement. Commissioner Barber second the motion. Roll call vote showed 5 ayes.

ADJOURN:

At 8:46 pm on a motion made by Commissioner Barber second by Commissioner Chambers. Voice vote carried the motion.

Mayor

City Clerk

Approved: