

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
JANUARY 4, 2016

CALL TO ORDER: 6:00 pm, Council Chambers, City Hall by Mayor Rehl.

ROLL CALL: Present & answering to roll call were Commissioners Chambers, Duffy, Fitzgerald, Redieske and Mayor Rehl.
City Attorney Roxanne Sosnowski was present.
City Clerk Tracy Patrick recorded the minutes.
Department Heads in attendance:
Police Chief Dean Stiegemeier
Public Works Superintendent Jeff Reininger

PLEDGE OF ALLEGIANCE: Led by Mayor Rehl and recited by all members present.

INVOCATION: Mayor Rehl asked for a moment of silence.

APPROVE AGENDA: Commissioner Fitzgerald made a motion to approve the agenda second by Commissioner Redieske. Voice vote carried the motion.

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

1. Commissioner Duffy made a motion to approve the minutes of the Regular Council Meeting held on December 7, 2015. Commissioner Redieske second the motion. Voice vote carried the motion.
2. Commissioner Chambers made a motion to layover the minutes of the Regular Council Meeting held on December 21, 2015, the Special Meeting held on November 16, 2015, the Special Meeting held on November 23, 2015, The Public Hearing held on December 7, 2016, and the Public Hearing held on December 7, 2015. Commissioner Duffy second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance:
Commissioner Fitzgerald made a motion to approve the claims to be paid from December 19-30, 2015 in the amount of \$201,014.73. Commissioner Duffy second the motion. Roll call vote showed 5 ayes.
2. Commissioner's Report:
Accounts & Finance-Commissioner Linda Chambers
Public Health & Safety-Commissioner Tom Fitzgerald
Streets & Public Improvements-Commissioner Jeff Redieske
Public Properties-Commissioner Lori Duffy

UNFINISHED BUSINESS:

1. Discussion and/or Motion Items:
 - a. Commissioner Redieske made a motion to approve Resolution 5816 approving preparation of a Phase 1 Environmental Assessment for 420 Blackhawk Blvd not to exceed \$3,500. Commissioner Duffy second the motion. Attorney Sosnowski explained the City received 2 quotes for the work to be done. Council wanted clarification regarding the quote from Fehr Graham. Due to the information not being available, Commissioners Redieske and Duffy withdrew their motions to approve. Commissioner Chambers made a motion to layover the item second by Commissioner Fitzgerald. Voice vote carried the motion.

NEW BUSINESS:

1. Discussion and/or Motion Items:

- a. Commissioner Fitzgerald made a motion to authorize the appointment of Amanda West as Police Officer for the Police Department. Commissioner Chambers second the motion. Roll call vote showed 5 ayes. Chief Stiegemeier provided a bio and introduced Ms. West. Chief Stiegemeier administered the oath of office, then asked Mayor Rehl to allow a brief break to celebrate with cake and coffee.

RECESS:

At 6:21 pm on a motion made by Commissioner Redieske second by Commissioner Duffy. Voice vote carried the motion.

RECONVENE TO
OPEN SESSION:

At 6:35 pm on a motion made by Commissioner Redieske second by Commissioner Duffy. Roll call showed all members present.

- b. Commissioner Chambers made a motion to approve a sewer bill reduction for 601 Montgomery Street for catastrophic water loss in the amount of \$400.00. Commissioner Fitzgerald second the motion. Property owner, Bob Bennett submitted a letter to Council explaining the cause of the water loss from the water heater. Mr. Bennett did not have proof of the repair being completed, but stated he is selling the property on land contract and allowed the buyer \$500.00 to replace the floor and ceiling. Due to the sale of the property Mr. Bennett would not hire a plumber for the repair. The property was vacant at the time of the water loss. Attorney Sosnowski reviewed Section 106-166 of the City of South Beloit's Code of Ordinances regarding Catastrophic Water Loss. The request did not meet the requirements listed in the code for the reduction. After discussion, Council reviewed the customer history for the property, which showed the usage as 1 unit per month for the previous 3 months. Council approved the request based on the usage of 1 unit. Commissioner Chambers amended the motion to the amount of \$397.80. Commissioner Fitzgerald amended the second to the amount of \$397.80. Roll call vote showed 5 ayes.
- c. Council discussed the process of snow emergencies. The Public Works Superintendent determines when a snow emergency is declared. Once an emergency has been declared, the PW Superintendent would contact news media and information would be posted to the City's website and social media page for notifying the public. The Sand Castle and City Hall would be used as Warming Centers if needed. If City Hall needs to close due to the weather, the City Clerk would contact the Mayor to determine if closing becomes necessary.
- d. Commissioner Redieske made a motion to approve Resolution 5817 authorizing the Mayor to execute a Professional Service Agreement with Fehr Graham not to exceed \$30,000 for a multi-year street maintenance study. Commissioner Duffy second the motion. Council discussed the need for a maintenance study for the streets as well as the initial cost for the study and how much updating the study would cost in the future. The study would determine what streets will need work and the level of work needed to be done on each street. The report will include layers, details and a plan for the future of the streets in need of repair. Public Works Superintendent, Jeff Reininger stated the idea was proposed a couple of years ago, but no action was taken. Mr. Reininger would prefer to have a professional study including documentation rather than his own determination of the streets. The study would need to be updated approximately every 5 years and would also need to be long term and functional. Mayor Rehl said if any grants were available for street improvements, the study would be needed. City Engineer, Ben Bushman said the cost for the update should not be more than the initial cost, but would depend on what work needs to be done as well as what work was done since the initial report. Mr. Bushman suggested Council consider what type of funds should be planned for annually to keep ahead. There could be streets that require smaller needs that may be able to be completed with minimal funds. Council determined the maintenance street study should be done. Roll call vote showed 5 ayes.

MISCELLANEOUS
LICENSES & PERMITS:

1. Miscellaneous Licenses:
 - a. B & B Amusement of Illinois

Commissioner Redieske made a motion to remove the license due to previously being approved. Commissioner Duffy second the motion. Voice vote carried the motion.

- b. Carniceria Y Taqueria La Mexicana
- c. JH Auto
- d. La Blanquita Neveria

Commissioner Fitzgerald made a motion to approve second by Commissioner Chambers with late fee imposed. Voice vote carried the motion.

2. Retail Liquor Dealer's Licenses:

- a. Candie M New-Jackson 620 LLC d/b/a The Wheel

Commissioner Redieske made a motion to amend the application from a Dealer's License to an Employee License. Commissioner Duffy second the motion. Voice vote carried the motion.

Commissioner Fitzgerald made a motion to approve the license second by Commissioner Chambers with late fee imposed. Voice vote carried the motion.

ADJOURN:

At 7:14 pm on a motion made by Commissioner Duffy second by Commissioner Redieske. Voice vote carried the motion.

Mayor

City Clerk

Approved: