

CITY OF SOUTH BELOIT  
REGULAR COUNCIL MEETING  
March 6, 2023

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Morse, and Mayor Fitzgerald. Commissioner Prentice was absent.  
City Attorney Roxanne Sosnowski was present.  
City Administrator Sonya Hoppes was present.  
City Clerk Tracy Patrick recorded the minutes.  
Department Heads in attendance:  
WWTP Superintendent Jeff Reininger  
Street Superintendent Steve Haas  
Police Chief Adam Truman  
Fire Chief Jason Griffin  
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Hedrington made a motion to approve the agenda second by Commissioner Adleman. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:  
1. Commissioner Morse made a motion to approve the Minutes of the Regular Council Meeting held on February 20, 2023. Commissioner Hedrington second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:  
1. Finance:  
Commissioner Adleman made a motion to approve the claims to be paid from February 18- March 3, 2023 in the amount of \$669,725.52. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.  
2. Attorney Report:  
3. Reports:  
City Administrator Report and Staff Report  
Administrator Hoppes discussed a bill that was submitted by Nature at the Confluence for a board that went out on the furnace. The bill was in the amount of \$859.50  
Administrator Hoppes said there was a draft agreement that was being reviewed by Council that would address these types of repairs. In the draft agreement the city would be responsible for this type of repair. The draft agreement was previously presented to Council, however; due to COVID-19, the agreement was inadvertently not brought back to Council for approval. This item will be presented to the Council at an upcoming meeting. Consensus from Council was to pay half of the bill in the amount of \$429.75.  
Commissioner Hedrington stated he was not in favor of paying any of the bill.  
Accounts and Finance-Commissioner Ryan Adleman  
Health & Public Safety-Commissioner Ken Morse  
Streets & Public Improvement-Commissioner Brian Hedrington

Public Properties-Commissioner Courtney Prentice  
Mayor-Tom Fitzgerald

ORDINANCES-SECOND READ:

- a. Commissioner Morse made a motion to approve Ordinance 2732 approving a revised Towing Policy for the City of South Beloit. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.

ORDINANCES-FIRST READ:

- a. Commissioner Adleman made a motion to waive and move to the second read Ordinance 2734 a Special Use Permit to allow a Contractor Storage yard in the (CG) Commercial General Zoning District for the property located at 6305 State Line Road South Beloit, Illinois, Winnebago County, PIN No. 04-03-151-037 and 04-03-151-038. Commissioner Hedrington second the motion. Voice vote carried the motion. Community Development Director Henthorn said the Zoning Board of Appeals (ZBA) provided recommendations for conditions. Staff removed a number of the conditions that were a better fit for the type of business that will be operating there as well as better for the city. Ms. Henthorn reviewed the conditions that were removed or reworded. Attorney Sosnowski said the recommendations from the ZBA that are usually put into the ordinance prepared by Counsel are required per the City's Code of Ordinances. Staff worked with the applicant, then through individual discussions with Council, not the ZBA regarding the removed recommendations. Commissioner Adleman made a motion to approve Ordinance 2734. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.
- b. Commissioner Hedrington made a motion to approve Ordinance 2735 amending Chapter 6 Alcoholic Beverages, Article III, Retail License, Section 6-82, of the City of South Beloit Code of Ordinances to create "WS" License within the City Superseding Ordinance No. 2730. Commissioner Morse second the motion. Administrator Hoppes said the previous ordinance that was passed only allowed packaged wine. The new ordinance would include allow the sale of all packaged alcohol. Commissioner Adleman made a motion to move to the second read Ordinance 2735. Commissioner Hedrington second the motion. Voice vote carried the motion. Commissioner Hedrington made a motion to approve second by Commissioner Adleman. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.
- c. Commissioner Morse made a motion to approve Ordinance 2736 approving an Agreement for the Sale of Real Property located at 632 Lathrop Terrace. Commissioner Adleman second the motion. Attorney Sosnowski reviewed the agreement. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.

RESOLUTIONS:

- a. Commissioner Adleman made a motion to approve Resolution 6425 approving the 2023 Memorial Day Parade. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.
- b. Commissioner Hedrington made a motion to approve Resolution 6426 retroactively authorizing the City to approve a Copy Machine Lease Agreement with Impact and the City of South Beloit for the Fire Department. Commissioner Adleman second the motion. Administrator Hoppes said at the previous Council Meeting this item only approved the Addendum portion of the agreement. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.
- c. Commissioner Adleman made a motion to approve Resolution 6427 approving a Services Agreement with Huber Technology for Wastewater Treatment Plant Equipment Maintenance Services. Commissioner Morse second the motion. WWTP Superintendent Reininger said the agenda item stated the resolution was related to Fire Reporting, however that is not correct. The agreement is related to maintenance

services. Mr. Reininger also said the company operates out of North Carolina. Huber Technology will only agree to a 3-year contract. Generally, the city can only have 1-year contracts for services. There are no other options for preventative maintenance services, and the amount of the contract is much less than if something happens at the plant. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.

- d. Commissioner Morse made a motion to approve Resolution 6428 authorizing and approving a Proposal from Johnson Tractor, Inc. for the purchase of a Front End Lawn Mower for the Street Department at a cost of \$24,982.16. Commissioner Hedrington second the motion. Administrator Hoppes said the amount will be charged to the Parks department, not the Streets. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.
- e. Commissioner Morse made a motion to approve Resolution 6429 retroactively authorizing and approving a Proposal from Kunes Auto Group for the purchase of a 2023 Chevy Pickup truck for the Fire Department at a cost of \$46,125.00. Commissioner Adleman second the motion. Administrator Hoppes said the City put out a Request for Proposal for this item and did not receive any responses. 3 bids were obtained after there were no responses. Chief Griffin selected the lowest bid, which matches the State Bid pricing. Roll call showed 4 ayes and 1 absent by Commissioner Prentice.

#### NEW BUSINESS

- a. Commissioner Adleman made a motion to approve a contribution in the amount of \$5,000.00 to 50 North for senior citizen programming for South Beloit residents. Attorney Sosnowski said the request is allowed under the law, and is an appropriate use of funds. 50 North will need to provide a breakdown of how the funds will be used prior to the check being issued. Roll call vote showed 4 ayes and 1 absent by Commissioner Prentice.

#### MISCELLANEOUS LICENSES & PERMITS:

1. RLEs:
  - a. Tiffany Hansen-Viking Lanes
2. Business Licenses:
  - a. Storage Queen

Commissioner Hedrington made a motion to approve all licenses second by Commissioner Adleman. Voice vote carried the motion.

#### EXECUTIVE SESSION:

At 5:44 pm on a motion made by Commissioner Adleman the council approved going into Executive Session. Commissioner Morse second the motion. The purpose of Executive Session is to:

1. Discuss Pending Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as provided by 5 ILCS 120/2 (c) (11) of the Illinois Open Meetings Act.

#### RECONVENE TO OPEN SESSION:

At 6:31 pm.

#### ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

ADJOURN:

At 6:31 pm on a motion made by Commissioner Adleman second by Commissioner Hedrington. Voice vote carried the motion.

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Mayor

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City Clerk

Approved: