

CITY OF SOUTH BELOIT
REGULAR COUNCIL MEETING
March 4, 2024

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Prentice, and Mayor Fitzgerald. Commissioner Morse was absent.
City Attorney Roxanne Sosnowski was present
City Administrator Sonya Hoppes was present
City Clerk Tracy Patrick recorded the minutes
Department Heads in attendance:
WWTP Superintendent Jeff Reininger
Police Chief Adam Truman
Street Superintendent Steve Haas
Fire Chief Jason Griffin
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director, Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Prentice second the motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:
1. Commissioner Prentice made a motion to lay over the Minutes of the Regular Council Meeting held on February 19, 2024. Commissioner Adleman second the motion. Voice vote carried the motion.

REPORT OF OFFICER

1. Finance:
Commissioner Adleman made a motion to approve the claims paid from February 17, 2024 – March 1, 2024 in the amount of \$321,216.00. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
2. Attorney Report:
3. Reports:
City Administrator Report and Staff Report
Accounts and Finance-Commissioner Ryan Adleman
Health & Public Safety-Commissioner Ken Morse
Streets & Public Improvement-Commissioner Brian Hedrington
Public Properties-Commissioner Courtney Prentice
Mayor-Tom Fitzgerald

ORDINANCES-SECOND READ:

- a. Commissioner Prentice made a motion to approve the second reading of Ordinance 2783 amending Chapter 82 Solid Waste Article II City Collection, Section 82-34 Fees for Collection. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

ORDINANCES-FIRST READ:

- a. From the Zoning Board of Appeals Meeting held on January 30, 2024 a positive recommendation was given regarding a Zoning Map Amendment for the property commonly known as 1220 Dearborn Ave., South Beloit, IL 61080, with PIN No. 04-08-226-001 proposing that said property be zoned from the Light Industrial (IL) Zoning District to the Urban Transitional (UT) Zoning District of the City. Commissioner Adleman made a motion to waive the first read and move to the second read Ordinance 2784 approving a Zoning Map Amendment for the property commonly known as 1220 Dearborn Ave., South Beloit, IL 61080, with PIN No. 04-08-226-001 proposing that said property be zoned from the Light Industrial (IL) Zoning District to the Urban Transitional (UT) Zoning District of the City. Commissioner Prentice second the motion. Voice vote carried the motion. Commissioner Adleman made a motion to approve Ordinance 2784 approving a Zoning Map Amendment for the property commonly known as 1220 Dearborn Ave., South Beloit, IL 61080, with PIN No. 04-08-226-001 proposing that said property be zoned from the Light Industrial (IL) Zoning District to the Urban Transitional (UT) Zoning District of the City. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- b. Commissioner Adleman made a motion to approve the first reading of Ordinance 2785 amending Chapter 2 Administration, Article VI, Finance, Division 2, Purchasing. Commissioner Prentice second the motion. Administrator Hoppes explained the ordinance is based on the Kwik Trip rewards gas program and will state that employees are not able to personally benefit from any purchase the city makes anywhere there is a benefits program. This will include any programs from any vendor such as Menards, Ace Hardware or any vendor that offers a benefit for any program. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- c. Commissioner Adleman made a motion to approve the first reading of Ordinance 2786 amending the City's Handbook Policy. Attorney Sosnowski reviewed 2 changes to the handbook regarding Bereavement Leave and Inclement Weather. Attorney Sosnowski said Council can determine changes at the 2nd reading. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

RESOLUTIONS:

- a. Commissioner Adleman made a motion to approve Resolution 6502 approving quotations from DeNora Water Technologies, LLC for the WWTP for sewer parts at a cost of \$7,671.50 and services at a cost of \$7,300.00. Commissioner Prentice second the motion. Attorney Sosnowski reviewed the proposed changes to the terms of the contract. WWTP Superintendent, Jeff Reininger said DeNora may not accept the changes to the terms noted by the City Attorney's review. Commissioner Prentice said to attempt to have them approve the suggested changes to the terms. Commissioner Prentice made a motion to approve the resolution pending the City Attorney's review and recommended approval of the contract. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- b. Commissioner Adleman made a motion to approve Resolution 6503 approving a Service Agreement with Huber Technology for repairs and services at a cost of \$28,302.90. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- c. Commissioner Adleman made a motion to approve Resolution 6504 approving an Agreement with Kwik Trip Inc. to provide Gasoline Services. Commissioner Prentice second the motion. Administrator Hoppes said the agreement provides a .12 cent per gallon discount for city vehicles gasoline usage. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

- d. Commissioner Adleman made a motion to approve Resolution 6505 approving an Agreement with Kwik Trip Inc. to provide Diesel Services. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- e. Commissioner Adleman made a motion to approve Resolution 6506 approving an Agreement with Apple to provide Developer Services. Commissioner Prentice second the motion. Administrator Hoppes said the agreement is for an Apple app to work with the Tyler Technologies programs. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- f. Commissioner Adleman made a motion to approve Resolution 6507 approving the pre-purchase of Technical Support from Entre' Solutions in the amount of \$14,250.00 for 150 hours. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

NEW BUSINESS:

- a. Commissioner Prentice made a motion to approve the purchase of (1) Ferris zero turn mower and (1) Land Pride 12' rotary cutter at a total cost of \$31,195.00. Commissioner Adleman second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

EXECUTIVE SESSION:

At 5:45 pm on a motion made by Commissioner Adleman the council approved going into Executive Session. Commissioner Prentice second the motion. The purpose of Executive Session is to:

- 1. Discuss the purchase of real property as provided by 5 ILCS 120/2 (c) (5) of the Illinois Open Meetings Act.

RECONVENE TO OPEN SESSION:

At 5:54 pm.

ROLL CALL:

Roll call showed all members previously at the meeting at the reconvening of the meeting.

ORDER OF BUSINESS:

None.

ADJOURN:

At 5:54 pm on a motion by Commissioner Adleman second by Commissioner Prentice. Voice vote carried the motion.

Mayor

City Clerk

Approved: