

CITY OF SOUTH BELOIT  
REGULAR COUNCIL MEETING  
June 17, 2024

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Prentice, and Mayor Fitzgerald. Commissioner Morse was absent.  
City Attorney Roxanne Sosnowski was present  
City Administrator Sonya Hoppes was present  
City Clerk Tracy Patrick recorded the minutes  
Department Heads in attendance:  
Wastewater Superintendent Jeff Reininger  
Police Chief Adam Truman  
Street Superintendent Steve Haas  
Fire Lieutenant David Palmer  
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director, Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Prentice second the motion. Voice vote carried the motion.

PUBLIC COMMENT: Isabelle said she was attending the meeting to help out the City and see how it goes.

APPROVAL OF MINUTES:  
1. Commissioner Adleman made a motion to approve the Minutes of the Regular Council Meeting held on June 3, 2024. Commissioner Prentice second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:  
1. Finance:  
Commissioner Adleman made a motion to approve the claims paid from June 1 - 14, 2024 in the amount of \$368,605.13. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.  
2. Attorney Report:  
3. Reports:  
City Administrator Report and Staff Report  
Accounts and Finance-Commissioner Ryan Adleman  
Health & Public Safety-Commissioner Ken Morse  
Streets & Public Improvement-Commissioner Brian Hedrington  
Public Properties-Commissioner Courtney Prentice  
Mayor-Tom Fitzgerald

NEW BUSINESS:  
a. From the Zoning Board of Appeals Meeting held on June 12, 2024 a positive recommendation was given regarding an Amendment to the existing Special Use Permit that allows open sales lot in the (CG) Commercial General Zoning District for the property commonly known as 1240 Blackhawk Blvd., South Beloit, Illinois, Winnebago County, with PIN No's 04-07-230-013, 04-07-231-014, and 04-07-231-

015. Commissioner Prentice made a motion to approve Ordinance 2801 approving an Amendment to the existing Special Use Permit that allows open sales lot in the (CG) Commercial General Zoning District for the property commonly known as 1240 Blackhawk Blvd., South Beloit, Illinois, Winnebago County, with PIN No's 04-07-230-013, 04-07-231-014, and 04-07-231-015. Commissioner Adleman second the motion. Community Development Director, Shawna Henthorn said the owner needed to amend the Special Use Permit for the property regarding the parking in the back and parking limitations on the number of days for overnight parking autos can be parking in the front. Attorney Sosnowski said the Ordinance did not include the number of days for overnight parking and recommended laying the item over to amend the Ordinance. Council discussed the recommendations from the Zoning Board of Appeals and discussed what the city would want for the property. Consensus from Council was to continue the limited use of transmission and auto repair, remove the open sales lot use, a maximum of 10 cars parked in designated area at 1 time, and no more than 14 days. Commissioner Adleman said he would like to see a limit of 10 days but would agree to 14. Commissioner Adleman made a motion to layover Ordinance 2801 approving an Amendment to the existing Special Use Permit that allows open sales lot in the (CG) Commercial General Zoning District for the property commonly known as 1240 Blackhawk Blvd., South Beloit, Illinois, Winnebago County, with PIN No's 04-07-230-013, 04-07-231-014, and 04-07-231-015. Commissioner Prentice second the motion. Voice vote carried the motion.

- b. From the Zoning Board of Appeals a positive recommendation was given regarding a Zoning Variation in the front yard setback from the required 30' down to 10' in the (R1) Single-family Residential Zoning District for the property located at 1202 Shaw St., South Beloit, Illinois, Winnebago County PIN No. 04-07-226-015. Commissioner Prentice made a motion to approve Ordinance 2802 approving a Zoning Variation in the front yard setback from the required 30' down to 10' in the (R1) Single-family Residential Zoning District for the property located at 1202 Shaw St., South Beloit, Illinois, Winnebago County PIN No. 04-07-226-015. Commissioner Adleman second the motion. Community Development Director, Henthorn said the property was purchased with a handicap ramp that the property owner would like to remove the ramp and extend the porch. The home does not meet the required setbacks. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- c. Commissioner Prentice made a motion to approve Resolution 6529 approving an agreement with Rock Road Companies, Inc. to conduct roadway and pavement improvement/restoration for the City's 2024 Motor Fuel Tax Road Project. Commissioner Adleman second the motion. City Engineer, Brandon Boggs reviewed the scope of work preliminary design change that was made to the packet. Mr. Boggs said the City received 2 bids for the project and recommended the bid be awarded to Rock Road Companies, Inc. at a bid amount of \$369,711.03. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- d. Commissioner Adleman made a motion to approve Resolution 6530 approving the selection of the City's Health Insurance Plan for 2024-2025. Commissioner Prentice second the motion. Attorney Sosnowski said there was a portion missing from the resolution that should be added and asked the item to be laid over for the additional information to be included. Commissioner Prentice made a motion to layover Resolution 6530 second by Commissioner Adleman. Voice vote carried the motion.
- e. Commissioner Adleman made a motion to approve Resolution 6531 appointing member to the Police Pension Board as follows:
  - Karen McKee is hereby appointed to an eleven-month remaining term of Jamie Evans set to expire in May of 2025.

Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.

- f. Commissioner Adleman made a motion to approve directing the City Administrator to send a letter terminating Fire Chief Services effective July 31, 2024 to the City of Beloit. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Morse.
- g. Council members discussed requiring a deposit for previous loss sewer accounts. Administrator Hoppes said staff is in the process of cleaning up sewer accounts in preparation of the new billing system and found several accounts owing or that had a bankruptcy filed for the account. Attorney Sosnowski explained some accounts that are left with balances owing can be transferred to any new account that is opened by the same property owner. Attorney Sosnowski reviewed the bankruptcy process and said that the deposit system could be a requirement for accounts left with balances. Consensus showed Council would be open to deposit requirements for certain accounts. Administrator Hoppes said Finance Director, Don Elliott could provide information regarding account billings with his quarterly reports.

EXECUTIVE SESSION:

At 5:59 pm on a motion made by Commissioner Prentice council approved going into Executive Session. Commissioner Adleman second the motion. The purpose of Executive Session is to:

- 1. Discuss Pending Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as provided by 5 ILCS 120/2 (c) (11) of the Illinois Open Meetings Act.

RECONVENE TO OPEN SESSION:

At 6:17 pm

ROLL CALL:

Roll call vote showed all members present at the onset of the meeting.

ORDER OF BUSINESS:

None.

ADJOURN:

At 6:16 pm on a motion by Commissioner Adleman second by Commissioner Prentice. Voice vote carried the motion.

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Mayor

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City Clerk

Approved: