

CITY OF SOUTH BELOIT  
REGULAR COUNCIL MEETING  
July 15, 2024

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Hedrington, Morse, Prentice, and Mayor Fitzgerald. Commissioner Adleman was absent.  
City Attorney Roxanne Sosnowski was present  
City Administrator Sonya Hoppes was present  
City Clerk Tracy Patrick recorded the minutes  
Department Heads in attendance:  
Wastewater Superintendent Jeff Reininger  
Police Sergeant Dan Roggenbuck  
Street Superintendent Steve Haas  
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director, Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Prentice made a motion to approve the agenda. Commissioner Morse second the motion. Voice vote carried the motion.

PUBLIC COMMENT: Shirley Peck was present to speak about her driveway permit and would like to know when she will receive a response.

APPROVAL OF MINUTES:

1. Commissioner Prentice made a motion to approve the Minutes of the Regular Council Meeting held on June 1, 2024. Commissioner Hedrington second the motion. Voice vote carried the motion. Commissioner Prentice made a motion to amend the agenda due to a scrivener's error to July instead of June for the Approval of Minutes. Commissioner Morse second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:

1. Finance:  
Commissioner Morse made a motion to approve the claims paid from June 29 – July 12, 2024 in the amount of \$331,616.10. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Adleman.
2. Attorney Report:
3. Reports:  
City Administrator Report and Staff Report  
Accounts and Finance-Commissioner Ryan Adleman  
Health & Public Safety-Commissioner Ken Morse  
Streets & Public Improvement-Commissioner Brian Hedrington  
Public Properties-Commissioner Courtney Prentice  
Mayor-Tom Fitzgerald

NEW BUSINESS:

- a. Attorney Sosnowski asked that Council refer to the Zoning Board of Appeals meeting on July 17, 2024 Ordinance 2808 Amending Chapter 118 Zoning of the City of South Beloit Code of Ordinances to amend Section 2 and create Section 21 to

allow for the keeping of hens in certain residential areas. Commissioner Morse made a motion to refer Ordinance 2808 Amending Chapter 118 Zoning of the City of South Beloit Code of Ordinances to amend Section 2 and create Section 21 to allow for the keeping of hens in certain residential areas. Attorney Sosnowski said the item was placed on the agenda to refer the Ordinance to the Zoning Board of Appeals so Council is aware the amendment is to the new Zoning Code to incorporate the language to allow the use in the new Zoning Districts. Commissioner Prentice second the motion. Voice vote carried the motion.

- b. Commissioner Morse made a motion to approve Resolution 6534 approving the expenditure of Capital Funds for an Ambulance and Fire Truck Cad System in an amount not to exceed \$20,000.00. Commissioner Prentice second the motion. Administrator Hoppes explained the need for the equipment. Attorney Sosnowski explained the resolution is for a lower amount based on the quotes that were included in the packet. If the cost exceeds that amount the item would need to be reapproved. Commissioner Prentice made a motion to amend the cost to not to exceed \$20,000.00. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Adleman.
- c. Commissioner Morse made a motion to approve Resolution 6535 approving additional Professional Services from Fehr Graham for assistance at the Wastewater Treatment Plant (WWTP). Commissioner Prentice second the motion. WWTP Superintendent, Jeff Reiningger said he needs assistance with the phosphorus removal operations and monitoring. Fehr Graham's services will only be as needed. Roll call vote showed 4 ayes and 1 absent by Commissioner Adleman.
- d. Commissioner Morse made a motion to approve Resolution 6536 approving a Hotel Motel Funding Application for the South Beloit Historical Society in the amount of \$10,000.00. Commissioner Prentice second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Adleman.
- e. Commissioner Morse made a motion to approve Resolution 6537 appointing member to the Library Board as follows:
  - Daniel Arbiture is hereby appointed to a three (3) year term set to expire on July 1, 2027.Commissioner Prentice second the motion. Voice vote carried the motion.
- f. Commissioner Prentice made a motion to approve the retro approval from June 29, 2024 Service Order, E911 Acknowledgement, Voice and Trunk Service Letters of Authorization, and Customer Point of Contact Information for City Hall fax, Fire Department fax, Police Department fax, and Police Department 24-hour vestibule restoration of analog lines. Commissioner Morse second the motion. Voice vote carried the motion.
- g. Commissioner Morse made a motion to approve the retro approval of a Settlement Agreement with Gary Brown to June 30, 2024. Commissioner Prentice second the motion. Attorney Sosnowski said former Fire Department employee, Gary Brown filed a disability application on March 25, 2022. The City then filed a motion to intervene. On January 17, 2024 the Pension Board issued a Written Decision and Order and granted the non-duty disability pension benefits. At that time direction from the Council was to file a petition for Administrative Review with the Circuit Court of Winnebago. After the Written Decision and Order from the Pension Board the City offered Mr. Brown a workplace accommodation in order to facilitate his return-to-work duty as an effort to amicably settle the matter so that both parties litigation proceedings would be dismissed. Mr. Brown discontinued his non-duty disability pension effective May 9, 2024. With the discontinuation of the pension the City would agree to dismiss its litigation in Circuit Court. Once retroactively approved by Council the Agreement will be heard by the Fire Pension Board. Roll call vote showed 3 ayes, 1 nay by Commissioner Hedrington, and 1 absent by Commissioner Adleman.

- h. Commissioner Prentice made a motion to approve authorizing the Public Bid Letting for the Demolition of the Garden Hotel. Commissioner Morse second the motion. Roll call vote showed 4 ayes and 1 absent by Commissioner Adleman.
- i. Commissioner Prentice made a motion to discuss future Disc Golf-Shelter Rental Fee consideration. Commissioner Morse second the motion. Council discussed waiving the City Park fees for Disc Golf events. Administrator Hoppes said the Stateline Disc Association has been doing the design and course work in the Park for the City Park Disc Course and would like to put on various tournaments. Administrator Hoppes said Commissioner Prentice was on board and in favor of asking Council that the fees be waived or reduced for these types of events for the Stateline Disc Association. Mayor Fitzgerald said the Association would still need to reserve the course. Attorney Sosnowski recommended making the waiver be relating to the Park Shelter rental fees. Commissioner Prentice recommended no fees for the Pavilion Park rental for 2024 and determine any future waivers in the future. Voice vote to waive the Pavilion Park rental fee for 2024 carried the motion.

ADJOURN:

At 5:55 pm on a motion by Commissioner Adleman second by Commissioner Prentice. Voice vote carried the motion.

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Mayor

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City Clerk

Approved: