

CITY OF SOUTH BELOIT  
REGULAR COUNCIL MEETING  
May 20, 2024

CALL TO ORDER: 5:00 pm, Council Chambers, City Hall by Mayor Fitzgerald

ROLL CALL: Present & answering to roll call were Commissioners Adleman, Hedrington, Morse, Prentice, and Mayor Fitzgerald.  
City Attorney Roxanne Sosnowski was present  
City Administrator Sonya Hoppes was present  
City Clerk Tracy Patrick recorded the minutes  
Department Heads in attendance:  
Wastewater Superintendent Jeff Reininger  
Police Chief Adam Truman  
Street Superintendent Steve Haas  
Fire Chief Jason Griffin  
Community Development Director Shawna Henthorn

PLEDGE OF ALLEGIANCE: Led by Mayor Fitzgerald and recited by all members present.

INVOCATION: Finance Director, Don Elliott delivered the invocation.

APPROVE AGENDA: Commissioner Adleman made a motion to approve the agenda. Commissioner Prentice second the motion. Voice vote carried the motion.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:  
1. Commissioner Adleman made a motion to approve the Minutes of the Regular Council Meeting held on May 6, 2024 and the Minutes of the Public Hearing held on May 6, 2024. Commissioner Prentice second the motion. Voice vote carried the motion.

REPORT OF OFFICERS:  
1. Finance:  
Commissioner Morse made a motion to approve the claims paid from May 4 - 17, 2024 in the amount of \$299,732.68. Commissioner Adleman second the motion. Roll call vote showed 5 ayes.  
2. Attorney Report:  
3. Reports:  
City Administrator Report and Staff Report  
Accounts and Finance-Commissioner Ryan Adleman  
Health & Public Safety-Commissioner Ken Morse  
Streets & Public Improvement-Commissioner Brian Hedrington  
Public Properties-Commissioner Courtney Prentice  
Mayor-Tom Fitzgerald

CORRESPONDENCE: Mayor Fitzgerald read a Proclamation for National Public Works Week

ORDINANCES-SECOND READ:  
a. Commissioner Prentice made a motion to approve Ordinance 2791 approving a Class D Liquor License for Family Dollar Inc. Commissioner Morse second the motion.

- Roll call vote showed 5 ayes.
- b. Commissioner Morse made a motion to approve Ordinance 2795 approving the sale of public property owned by the City of South Beloit. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.
  - c. Commissioner Morse made a motion to approve Ordinance 2796 approving the disposal of public property owned by the City of South Beloit. Commissioner Adleman second the motion. Roll call vote showed 5 ayes.

ORDINANCES-FIRST READ:

- a. Commissioner Adleman made a motion to approve the first reading of Ordinance 2797 Imposing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax. Commissioner Prentice second the motion. Attorney Sosnowski said the Ordinance is the next step in the sales tax referendum. The tax will begin on January 1, 2025 for a 5 year period. Roll call vote showed 5 ayes.
- b. Commissioner Prentice made a motion to waive the first read and move to the second read Ordinance 2798 amending Chapter 78 – Secondhand Goods, Article V Flea Markets and Thrift Stores, Division 2 – Permits, Section 78 – 143 Outside Sales Permit of the City of South Beloit Code of Ordinances. Commissioner Adleman second the motion. Voice vote carried the motion. Commissioner Adleman made a motion to approve Ordinance 2798 amending Chapter 78 – Secondhand Goods, Article V Flea Markets and Thrift Stores, Division 2 – Permits, Section 78 – 143 Outside Sales Permit of the City of South Beloit Code of Ordinances. Commissioner Prentice second the motion. Roll call vote showed 5 ayes.

RESOLUTIONS:

- a. Commissioner Adleman made a motion to approve Resolution 6524 approving bid from Fischer Excavating regarding the Hayes Avenue Sanitary Sewer Main Replacement Project. Commissioner Prentice second the motion. City Engineer, Brandon Boggs said the City received 4 bids for the project. The lowest bidder was Fischer Excavating at a cost of \$871,201.10. The bid was lower than the Engineer's Estimate. Roll call vote showed 5 ayes.
- b. Commissioner Morse made a motion to approve Resolution 6525 Approving a Professional Agreement Proposal with Fehr Graham for Survey Services for the Union Pacific (UP) Right-of-Way at Shirland Avenue Site at a cost of \$6,500.00. Commissioner Adleman second the motion. Roll call vote showed 5 ayes.
- c. Commissioner Morse made a motion to approve Resolution 6526 Approval of the release or continued hold of Executive Session Minutes and destruction of Executive Session Audio. Commissioner Prentice second the motion. Attorney Sosnowski said the Minutes to be released are January 6, 2020, January 21, 2020, February 3, 2020, March 16, 2020, June 15, 2020, November 2, 2020, November 16, 2020, and December 21, 2020. The minutes for continued hold are April 20, 2020, June 15, 2020, August 3, 2020, August 15, 2020, August 17, 2020, September 8, 2020, October 5, 2020, November 2, 2020, November 16, 2020, and December 21, 2020. Roll call vote showed 5 ayes.
- d. Commissioner Adleman made a motion to approve Resolution 6527 Appointing member to the Zoning Board of Appeals as follows:
  - Samantha Harrison is hereby appointed as a Member of the Zoning Board of Appeals to fill the unexpired five (5) year term of Julie Uram with said term to expire September 2027.Commissioner Prentice second the motion. Voice vote carried the motion.

ADJOURN:

At 5:32 pm on a motion by Commissioner Adleman second by Commissioner Morse.  
Voice vote carried the motion.

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Mayor

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City Clerk

Approved: