

## Wastewater Contribution Permit Section 106.93

Today's Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: (    ) \_\_\_\_\_ - \_\_\_\_\_

Provide the address and PIN number where work is being done:

\_\_\_\_\_  
\_\_\_\_\_

Engineer Comments:

\_\_\_\_\_  
\_\_\_\_\_

Name of Engineer/Company doing work. Please include all information required and pertinent to Sec. 106.93  
Wastewater Contribution Permit (attached):

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

|                          |
|--------------------------|
| Review Hours: _____      |
| Fee:            \$ _____ |
| \$ _____                 |
| Total Fees Paid _____    |
| _____                    |

Sec. 106-93. - Wastewater contribution permit; application; fee; issuance.

- (a) All significant users proposing to connect to or to contribute to the POTW shall obtain a wastewater contribution permit before connecting to or contributing to the POTW. (POTWs may choose to permit all IUs). All existing significant users connected to or contributing to the POTW shall obtain a wastewater contribution permit within 180 days after the effective date of the ordinance from which this article is derived.
- (b) Users required to obtain a wastewater contribution permit shall complete and file within the city, an application in the form prescribed by the city, and accompanied by a fee of \$100.00. Existing users shall apply for a wastewater contribution permit within 30 days after the effective day of the ordinance from which this article is derived, and proposed new users shall apply at least 90 days prior to connecting to or contributing to the POTW. In support of the application, the user shall submit, in units and terms appropriate for evaluation, the following information:
  - (1) Name, address, and location, (if different from the address) and name of owners and operator.
  - (2) SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended.
  - (3) Wastewater constituents and characteristics including, but not limited to, those mentioned in section 106-91 as determined by a reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to section 304(g) of the Act and contained in 40 CFR 136, as amended.
  - (4) Time and duration of contribution.
  - (5) Average daily and 30 minute peak wastewater flow rates, including daily, monthly and seasonal variations if any.
  - (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation and a current water use schematic.
  - (7) Description of activities, facilities and plant processes on the premises including all materials that are or could be discharged.
  - (8)

The nature and concentration of any pollutants in the discharge that are limited by any city, state, or federal pretreatment standards, and a statement signed by an authorized representative of the user and certified by a qualified professional regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards.

- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards. The user will provide such additional pretreatment to comply with pretreatment standards following the shortest schedule. The completion date and schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
  - a. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.). No increment shall exceed six months.
  - b. Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the city council or superintendent including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event, shall more than six months elapse between such progress reports to the city council or superintendent.
- (10) Each product and/or byproduct produced by type, amount, process or processes and rate of production.
- (11) Type and amount of raw materials processed (average and maximum per day).
- (12) Number and type of employees, and hours of operation of plant and