

JOURNAL OF PROCEEDINGS  
REGULAR COUNCIL MEETING  
JANUARY 7, 2008  
7:00 PM

CALL TO ORDER: 7:05PM, Council Chambers, City Hall by Mayor Kirichkow.

ROLL CALL: Present & answering to roll call were Commissioners Clifton, Griffin, Stone, Redieske, and Mayor Kirichkow.

City Clerk Marilyn Hartley & City Attorney Jeff Livingston were present. Attorney Livingston arrived shortly after roll call.

Department Heads in Attendance:

In the absence of Police Chief Schultz, Sgt. Brad McCaslin and Officer Tom Fearn Street Supt. Brian Hedrington

PLEDGE OF ALLEGIANCE: Recited by all members present.

JOURNAL OF PROCEEDINGS: For the Regular Council Meeting held December 17, 2007 and Special Council meeting held December 28, 2007 were approved, as presented, with copies mailed to each Council Member for review on a motion made by Commissioner Griffin, second by Commissioner Redieske. Voice vote carried the motion.

REPORT OF OFFICERS: RESOLUTION 5317 Resolves that Claims to be paid covering the period from December 19, 2007 to January 4, 2008 totaling \$139,830.46 be approved for payment. Commissioner Clifton moved to approve, second by Commissioner Stone. Voice vote carried the motion.

Monthly Reports from the Police and Fire Departments were presented to Council Members.

CORRESPONDENCE: The report for the Winfield Subdivision Drainage review from McMahon Associates was presented to Council.

PUBLIC PARTICIPATION: Ilah Tinder, 451 Oak Grove Ave. will address the sewer user fee relief request under New Business, Item 9.

When asked by Eric Sterud, Mayor Kirichkow explained the status of the Target Project.

UNFINISHED BUSINESS: Bids received for the re-bid to demolish 126 Shirland were read as follows:

Northern Illinois Service, Rockford, IL	\$184,444.00
Champion Environmental, Gilberts IL	\$184,000.00
Omega Demolition Corp., Elgin, IL	\$170,000.00
Earth Construction, Orfordville, WI	\$124,314.00

RESOLUTION 5318 resolves that the City Council accept the low bid from Earth Construction, Orfordville, WI in the amount of \$124,314.00 to demolish 126 Shirland Avenue. Commissioner Redieske moved to approve, second by Commissioner Griffin. Roll call vote tallied 5 ayes.

Mike Marti from U S Cellular was present at the meeting and summarized his proposal from the council meeting held December 17, 2008. After describing the program and answering questions, Commissioner Redieske made the motion to accept the terms and conditions presented and authorize execution of the contract between the City of South Beloit and U S Cellular for cell phone service for all departments. Commissioner Griffin second the motion and roll call vote tallied 5 ayes.

RESOLUTION 5319 A Resolution reducing the Irrevocable Letter of Credit from the Petry Trust No. 1989 from \$150,000 to \$25,000 issued by Rockford Bank and Trust on behalf of the Petry Trust was approved on a motion made by Commissioner Redieske, second by Commissioner Stone. Roll call vote tallied 5 ayes. A copy is attached herewith and made a part of the permanent record.

NEW BUSINESS:

RESOLUTION 5320 resolves that effective January 7, 2008, Waylon Weber be hired as a part time police officer at the rate of \$18.00 per hour. The position is a non-qualifying position for IMRF benefits. Full time benefits do not apply.

Be It Further Resolved that Mr. Weber will be paid \$18.00 per hour for the 4 hours of mandatory Firearm's training and qualification completed January 4<sup>th</sup>, 2008.

Commissioner Griffin moved to approve, second by Commissioner Redieske. Roll call vote tallied 5 ayes.

Commissioner Clifton made the motion to authorize the purchase of a new squad car from Miles Chevrolet in the amount of \$18,626.00 plus all related items at a cost not to exceed \$7,000. Commissioner Redieske second the motion and by roll call vote motion carried with 5 ayes.

Commissioner Redieske made the motion to remove the proposed resolution to hire a part time radio dispatcher at the Fire Department. Commissioner Stone second the motion and voice vote carried the motion. This action was at the request of Fire Chief Morse who was not present at the meeting.

RESOLUTION 5321 resolves that effective January 26, 2008 Larry L. Schultz be retained for professional services for the City of South Beloit and its police department. The professional services to be provided include the following:

Professional Services Proposal:

\*Telephone availability for any questions from "interim" Chief of Police and/or his designee.

\*Telephone availability for consultation with Mayor and Commissioner of the Department of Public Health and Safety or other Commissioners as directed.

\*Collective bargaining consultation.

\*Prepare and submit CALEA mandated annual report.

\*Prepare and submit State of Illinois mandated semi-annual Law Enforcement Roster (updates and verification).

\*Written Directive creations/revisions/modifications, as needed, to ensure there is no conflict with previous directives and/or CALEA standards.

\*CALEA files maintenance (update proofs of compliance as needed).

\*CASE-R (software program) updates and data entry.

\*Train the Chief or an officer to take over the agency's CALEA related responsibilities and obligations.

\*Telephone availability for consultation with the members of the City of South Beloit Fire and Police Commission (testing & hiring issues).

\*Assist "new" Chief of Police during the transition period, as needed.

\*Make available to the "new" Chief of Police all of my personal law enforcement books, manuals, and files (paper & computer).

Compensation for Proposed Professional Services:

\*Salary of \$1,000 per month for the months of February 2008 thru June, 2008. 32 hours per month. If total monthly hours exceed 32, excess hours would be applied towards the hours to be worked during the next month. If total monthly hours worked are less than the required 32, the hours would be made up during the next month.

Note: A monthly report will be provided to the Commissioner of the Department of Public Health & Safety detailing hours worked and service rendered by date.

\*Fees and costs associated with attending the spring CALEA Conference (Atlanta, GA), March 11 thru March 16, 2008, i.e., conference registration, hotel room, transportation, and meals.

Note: Hours of attendance at conference would not count towards the 32 hours for the month of March.

\*Use of department cellular phone with the same service plan as currently in place for the cellular phone number assigned (February through June 2008). If usage exceeds plan, the overage would be paid by Larry Schultz.

\*Maintain use of SAM's card.

Commissioner Redieske moved to approve, second by Commissioner Griffin. Roll call vote tallied 5 ayes.

RESOLUTION 5322 resolves that the City Council accept the Governmental Equipment Lease-Purchase Agreement with Caterpillar Financial Services Corporation and authorize the execution of the agreement for a two year period to purchase the Caterpillar Wheel Loader for the Street Department. Commissioner Griffin moved to approve, second by Commissioner Clifton. Roll call vote tallied 5 ayes. (Payment two installments \$45,857.91 and \$45,658.91 respectively).

Commissioner Griffin made the motion to refer the Petition to Annex/Annexation Agreement for Rock County Electric Cooperative requesting Commercial Traffic Zoning at the Northwest corner of IL 2/Prairie Hill Road to the Zoning Board of Appeals for their recommendation. Commissioner Redieske second the motion. Voice vote carried the motion.

Commissioner Redieske made the motion to lay over referral to the Zoning Board of Appeals for a request for Heavy Industrial Zoning for the Petition to Annex/Annexation Agreement for 90 acres of land located on Fischer Road at Wittwer Road to operate a quarry, asphalt plant and concrete batch plant for Rockford Sand & Gravel (William Charles Investments, Petitioner). Commissioner Clifton second the motion and by voice vote, motion carried.

Commissioner Redieske made the motion to lay over referral to the Zoning Board of Appeals for a request for Residential Single Family zoning for the Petition to Annex/Annexation Agreement for 40 acres of land that would become contiguous to the 90 acres of William Charles Investments, located on Fischer Road at Wittwer Road to construct single family dwellings on one acre parcels for Davenport Properties. Commissioner Clifton second the motion and by voice vote, motion carried.

Action to retain Seyfarth Shaw to represent the City in collective bargaining matters for Public Works was discussed. Commissioner Griffin said he has discussed the matter with the firm of Bolgrein, Keopke, Kimes who would charge the city less per hour than \$400 per hour charged by Seyfarth Shaw. Commissioner Redieske made the motion to retain the firm of Seyfarth Shaw for Public Works Department collective bargaining issues. The motion was second by Commissioner Clifton. Roll call vote showed 3 ayes, 2 nays by Commissioner Griffin and Mayor Kirichkow.

Commissioner Clifton presented two options from McMahon Associates to resubmit applications to the Illinois Department of Natural Resources for the Riverside Park Development Project and the Riverside Park Bike Path Project grants.

Option 1: Resubmit the applications with minor changes and clarification of the project itself at a cost of approximately \$3,000.

Option 2: In brief, includes all issues described in Option 1 with additional scope of the project which would increase the cost \$1,000-\$1800.

Mayor Kirichkow expressed his displeasure with Commissioner Clifton's method of presenting proposals at the meeting which doesn't allow time to review the proposal. He spoke with Ellen Berguson who has submitted grants for the city in the past and who has had success in receiving grant funds for the City. Ms. Berguson would perform the work for \$60 per hour. Commissioner Griffin would like to get quotes from other firms/agencies for comparison and made a motion to do so. The motion died for lack of a second. Commissioner Clifton explained time is of the essence and the grant applications are due March 1<sup>st</sup> which would not allow enough time to get quotes and submit the application. Mayor Kirichkow said a Special Council meeting could be called within the next week once quotes were received. Commissioner Clifton made the motion to retain the firm of McMahon Associates to resubmit the grant application to the IL Department of Natural Resources for Option 2 at a cost of \$5800. Commissioner Stone second the motion and roll call vote tallied 3 ayes and 2 nays by Commissioner Griffin and Mayor Kirichkow.

Ilah Tinder spoke on behalf of her tenant who has submitted a request for financial relief for a portion of the sewer user fee due to an outside faucet turned on by children in the neighborhood at 626 Fairview.

Records show the tenant has been at this address for a period of six months and has not made any payment towards the sewer user fee charged. 20 units of use were reported in the month of October, appearing to be the problem period. An average of 9 units per month indicates 11 units over the average units of use which could qualify the tenant for a credit of \$24.75 due to this incident. The Clerk's office files liens for sewer bill accounts that become delinquent over \$100. After discussion, Commissioner Stone made the motion to credit the account \$24.75 only after the account balance is paid in full. Commissioner Redieske second the motion and roll call vote tallied 5 ayes.

The proposed resolution to review and adopt work place policies was laid over for review and comment by City Attorney Jeff Livingston on a motion made by Commissioner Redieske, second by Commissioner Clifton. By voice vote, motion carried.

The following pay requests were presented and approved for payment on a motion made by Commissioner Stone, second by Commissioner Redieske.

Stateline Mass Transit Dist.-city contribution	\$17,500.00
Quigley Smart-replace water line 255 So. Park	\$ 1,444.00
Monroe Truck-plow and control-street dept	\$ 3,918.00
Monroe Truck-spray tank system	\$ 5,321.00
Standard Equip.-street dept equip	\$ 1,052.69
Standard Equip.-sweeper brooms	\$ 912.34
McMahon Assoc-Phase II Facility Plan	\$ 2,125.00
McMahon Assoc-Winfield Sub drainage review	\$ 5,064.34
W S Darley-valve for FD	\$ 853.90
United Lab-maint. supplies for FD	\$ 1,171.76
ATCO-maint supplies for FD	\$ 670.00
Seyfarth Shaw-Fire Dept salary issues & PD coll. barg'g	\$ 7,706.17
Streicher's-carbines for PD	\$ 1,649.95
Motorola-mobile radio	\$ 3,030.00
Bonnell Ind-carbide blades, covers, bolts	\$ 2,593.00
Winn Cty Treas-salt	\$ 9,905.27

Am. Floor Mats-floor mats for FD	\$ 1,151.44
CSI Publications-publish snow emergency notice	\$ 984.90
ABC Fire & Safety-maintain fire extinguishers	\$ 527.70
Bumper to Bumper-sm. Tools/supplies & parts service veh.	\$ 1,324.15

Voice vote carried the motion.

LICENSES & PERMITS: One Used Car license renewal for Clancy Auto Sales, 1 Taxi Cab renewal for Flying A J Taxi Service, 1 new RLE for Karla Williams and 1 Miscellaneous license renewal for Happy Wok was approved on a motion made by Commissioner Griffin, second by Commissioner Clifton. Voice vote carried the motion.

ADJOURN: At 8:26PM on a motion made by Commissioner Griffin, second by Commissioner Redieske. Voice vote carried the motion.

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Randy Kirichkow, Mayor

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Marilyn J. Hartley, City Clerk

Approved: 01/22/08